

Cemetery Commission Meeting Minutes

Date: Tuesday, March 12, 2024
Location: Senior & Community Center, 1 Care Drive, Erving, MA 01344
Present: Laura Bezio, Holly Fitzpatrick, Robert Holst, Glenn McCrory

Meeting called to order at 6:01 PM.

Feasibility Project:

The Commission has \$55,000 remaining in the budget to move forward with additional research on three locations. The Commission would like to see a contract signed and to get the process underway as soon as possible. Holly Fitzpatrick will follow up to move forward with the further study.

Budget and Capital:

The Commission members confirmed that budget info emails are now being sent. Glenn McCrory reported there was a finance meeting last Thursday. Since we do not have firm costs and the additional feasibility reports, the cemetery won't be considered for FY 25.

Software:

The Commission members reviewed the recommendations received from Richard Newton. Other members have reviewed guidelines, wish lists, imaging possibilities and additional software options. Holly Fitzpatrick will review additional prospects and will continue to follow up. In addition to software, the Commission will likely require a line item for inputting data. Once we have more information, the Commission will undergo a cost/benefit analysis. This will include searching for potential grant opportunities. More information is needed, including cost, before any decision can be made.

Additionally, we will need to make sure the current system is up to date and providing consistent data that can be moved into any platform.

Review of Meeting Minutes:

Robert Holst made a motion to approve the February 6, 2024 meeting minutes. Laura Bezio seconded. Vote: all in favor.

Processing Deeds:

Further work on revising the application for purchasing deeds is needed and the Commission will review current forms for guidance.

Glenn McCrory presented transfer deeds for transfers back to the original purchasers. Correspondence was sent to Richard Newton relating to Deeds 198 and 199 for Lots 1220 and 1221. Linda Dale purchased them in the name of Jessica Bailey and Jessica Bailey has requested that they revert back to Linda L. Dale (original purchaser). Jeremy Brown would like to transfer Deeds 200 and 201 for Lots 1222 and 1223 back to Linda L. Dale as well and also provided a written request.

Robert Holst made a motion that Deed 199, Lot 1221 and Deed 198, Lot 1220 in the name of Jessica (Brown) Bailey be transferred to Linda L. Dale as new Deed Nos. 611 (Lot 1220) and 612 (Lot 1221). Holly Fitzpatrick seconded the motion. Vote: all in favor.

Robert Holst made a motion That Deed 200, Lot 1222 and Deed 201, Lot 1223 in the name of Jeremy Brown be transferred to Linda L. Dale as new Deed Nos. 613 (Lot 1222) and 614 (Lot 1223). Holly Fitzpatrick seconded the motion. Vote: all in favor.

The cemetery sexton recently discovered that the same 4 lots were sold to two different people two years apart, once in 2001 and then again in 2003. On September 10, 2001 Deed Nos. 148-151 reflect the purchase of 4 lots originally purchased by John Ward. Those deeds were transferred to Deborah Holmes on September 10, 2001. Deborah Holmes will be further transferring them to Tracy Adams upon receipt of necessary documents. Unfortunately, the lots were sold and not properly recorded. On January 27, 2003 the same exact lots were sold to Irene Sanderson for Darlene Nutter. Due to the issue, Lots 251A, 251B, 251C, 251D have now been offered to Irene Sanderson since the original lots purchased were not available in 2003 and were sold in error.

Robert Holst made a motion the following motions:

1. Deed 148/Lot 1147 be transferred from Irene Sanderson to Deed 606/Lot 251A owned by Darlene Nutter.
2. Deed 149/Lot 1148 be transferred from Irene Sanderson to Deed 607/Lot 251B owned by Dean Nutter.
3. Deed 150/Lot 1149 be transferred from Irene Sanderson to Deed 608/Lot 251C owned by Joshua Nutter.
4. Deed 151/Lot 1150 be transferred from Irene Sanderson to Deed 609/Lot 251D owned by Alicia Powell.

Holly Fitzpatrick seconded the motions. Vote: all in favor.

Robert Holst made a motion that Richard Newton be issued Deed No. 610, Lot 1326 with Richard Newton as Deed Owner 1 and Joseph Newton as Owner 2. Holly Fitzpatrick seconded the motion. Vote: all in favor.

The issue relating to multiple lots being conveyed to separate parties highlights the urgency in getting the cemetery records up to date.

Next Meeting:

The next meeting is scheduled for April 9, 2024 at 6:00 PM.

Robert Holst made a motion to adjourn, Holly Fitzpatrick seconded. Vote: all in favor.

Meeting adjourned at 7:07 PM.

Respectfully Submitted,



Laura Bezio